

# **CONESTOGA METROPOLITAN DISTRICT NOS. 1-5**

## **NOTICE OF SPECIAL MEETING AND AGENDA**

### **CONESTOGA METROPOLITAN DISTRICT NOS. 1, 3, 4, & 5**

<b><u>Board of Directors</u></b>	<b><u>Office</u></b>	<b><u>Term Expiration</u></b>
Zacher C. Cesar	President & Chairperson	May 2027
Jamie E. Baessler	Vice Chair & Asst. Secretary/Treasurer	May 2027
Andrew Gerk	Vice Chair & Asst. Secretary/Treasurer	May 2027
Ryan Barnes	Vice Chair & Asst. Secretary/Treasurer	May 2025
Mitch Nelson	Secretary/Treasurer	May 2025

### **CONESTOGA METROPOLITAN DISTRICT NO. 2**

<b><u>Board of Directors</u></b>	<b><u>Office</u></b>	<b><u>Term Expiration</u></b>
Jacquelyn Grossnickle	President & Chairperson	May 2025
Adam Ferrell	Secretary & Treasurer	May 2025
Tyler Bryan	Vice President/Asst. Secretary & Asst. Treasurer	May 2027
Bradley Blair	Vice President/Asst. Secretary & Asst. Treasurer	May 2027
Nicole Riley	Vice President/Asst. Secretary & Asst. Treasurer	May 2027

**Date: November 29, 2023 (Wednesday)**

**Time: 2:00 P.M.**

**Place: ZOOM & Teleconference**

Join Zoom Meeting

<https://us02web.zoom.us/j/83919299497?pwd=YXVhc2tEVINVS1VYV1g5dEtCL3MzZz09>

Meeting ID: 839 1929 9497; Passcode: 813608

Telephone: 1 669 444 9171; OR 1 719 359 4580

#### **I. ADMINISTRATIVE ITEMS**

- A. Call to Order.
- B. Declaration of Quorum/Director Disclosure of any Potential Conflicts of Interest.
- C. Consider Approval of Agenda.
- D. Public Comment. (Limited to 3-Minutes Per Person).
- E. Director Comment.

#### **II. CONSENT AGENDA**

- A. Consider Approval of Minutes – August 23, 2023, Regular Meeting.

Professionally Managed by:  
Pinnacle Consulting Group, Inc.  
550 W. Eisenhower, Loveland, CO 80537  
Phone: 970-617-2470 | FAX: 970-669-3612  
District Email: CONESTOGAadmin@pcgi.com  
District Website: www.conestogamd.live

- B. Consider Ratification of Payment of Claims.
- C. Consider Ratification of Contract Modifications.

### **III. DISTRICT MANAGER ITEMS**

- A. District Manager's Report.
- B. Consider Approval of Landscape Maintenance Contractor.
- C. Consider Approval of Snow Removal Service Contractor.
- D. Consider Approval of 2024 Master Service Agreements with Operations and Maintenance Service Contractors.
  - i. Environmental Designs Inc.
  - ii. Foothills Landscape Maintenance
  - iii. Miller Landscape
  - iv. Mountain West Grounds Maintenance
  - v. SWPPP Colorado
  - vi. Zac George Landscape
- E. Consider Authorization of District Manager to Execute 2024 Work Orders with Approved Operations and Maintenance Service Contractors within the Approved 2024 Budget.

### **IV. FINANCIAL ITEMS**

- A. Public Hearing regarding the Proposed Amended 2023 Budgets.
- B. Consider Adoption of Amended 2023 Budgets; Consideration and Approval of Resolution to Amend Budgets; and Appropriate Sums of Money.
- C. Public Hearing regarding the Proposed 2024 Budgets.
- D. Consider Adoption of 2024 Budgets; Consideration and Approval of Resolutions to Adopt Budgets; Certify Mill Levies and Appropriate Sums of Money.
- E. Consider Engagement of Haynie & Company for 2023 Audit Services.

### **V. LEGAL ITEMS**

- A. Consider Approval of 2024 Annual Administrative Matters Resolution.
- B. Consider Approval and Ratification of 2022 Annual Report.
- C. Consider Approval of Worker's Compensation Exclusion Resolution.
- D. Consider Approval of Updates and Authorization to Prepare and File District Transparency Notice.
- E. Consider Annual Engagement of District Consultants.

### **VI. DIRECTOR ITEMS**

### **VII. OTHER MATTERS**

### **VIII. ADJOURNMENT**

***\*\*\*The next Regular Meeting is scheduled for February 28\*\*\****

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